



# LINGFIELD PRIMARY SCHOOL

Partners in Learning

Headteacher Mr Ron Gandolfo B.Ed.

Email: [info@lingfield.surrey.sch.uk](mailto:info@lingfield.surrey.sch.uk)

Vicarage Road

Lingfield

Surrey

RH7 6HA

Tel: 01342 832626

Fax: 01342 836167

13<sup>th</sup> January 2012

Dear Parents

From Wednesday 18<sup>th</sup> January we are asking you to use the gate by the office when you collect your child from Blue class at 11.30am or drop off your child for Yellow class at 12.45pm.

We are requesting this because the automatic gate from the main car park remains open for a short period when someone enters which means that older children walking between the school building and the playground could get access the car park. Obviously, this creates a safety issue. For this reason we are asking you to use the office gate only, as there will always be someone in the office when the gate is open.

I appreciate that for some of you this will mean a slightly longer walk, but the safety of our children is of course our main priority.

Thank you in advance for your support.

Yours sincerely

Ron Gandolfo  
Headteacher

